



www.littleshopNY.com

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Private Event Agreement

1. A \$50.00 deposit is required when booking the party. The deposit is non-refundable.
2. There is a \$_____ fee for the use of the _____ from _____ . Each extra ½ hour or part is _____ .
3. You are free to bring in food, beverages, and paper goods (including alcohol).
4. In addition to the charge for the piece, a fifteen percent (15%) gratuity charge will be added for our staff and is much appreciated. Room charge is not included in the calculation.
5. There will be a \$15.00 charge for any guests who choose not to do a craft (no gratuity charge).
6. Final payment is due the night of the party in cash, VISA, MasterCard or American Express.

Thank you in advance.

Signature

Date

Date of Party

Time